



*Connecting & Protecting Your Business
with Today's Technology*

Workplace Wellness News from the South Bay Team

We want to assure you that we take the health and well-being of our community, customers, and associates very seriously. Like you, we're closely monitoring the quickly developing effects of the Coronavirus (COVID-19) pandemic.

From the CDC and EPA:

Cleaning removes germs and dirt from surfaces. You can use soap and water to clean surfaces. This doesn't always kill germs, but removing them lowers their numbers. It's suggested to clean surfaces before you disinfect them.

Disinfecting kills germs on surfaces. Disinfectant chemicals are stronger than soap but do not necessarily clean visibly dirty surfaces or remove germs. Killing germs lowers the risk of infection. To properly disinfect, products need to remain on a surface for a specific amount of time - usually 3 to 5 minutes.

Sanitizing also kills germs, but disinfecting kill more of them. Some products are capable of doing both, but disinfecting requires a bit more work. Still, sanitizers effectively lower the risk of infection.

Remember these items as well when cleaning your work environment at home or in the office.

- Headsets
- Key Fobs
- Access Cards
- Handsets
- Office Chairs
- Doorknobs
- Car/Office Keys
- Hold-up Pendants/Wristlets
- Intrusion/Alarm Keypads
- Door Locks/Push Paddles

We are all in this together. We will continue to monitor the COVID-19 situation and will follow guidance from public health officials and government agencies, so we can continue to support our customers and



communities as needed.

**WE ARE HERE NOW & WHEN OUR
CLIENTS ARE READY!**



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